



MEATCO

Namibia

VACANCY

QUALITY ASSURANCE / HALAAL OFFICER (2x)

JOB GRADE: B4

LOCATION: 1x KATIMA MULILO & 1x RUNDU

Purpose of the Job

To ensure full compliance with food safety, quality, and Halaal standards by managing Quality Management Systems, overseeing production processes, and enforcing Islamic slaughtering requirements in line with regulatory and certifying body guidelines.

Qualifications & Experience

- Grade 12 Certificate or equivalent qualification.
- Must be a Muslim and should be familiar with the religion and ascribe to the Islamic faith.
- Fully conversant with all requirements of Islamic ritual slaughtering.
- Three years' experience in the food processing industry.
- Must have a sound knowledge of HACCP and ISO family of standards.
- Must have general knowledge or be familiar with microbiological processes and chemicals.

Key Performance Areas

- Oversee and maintain Food Safety and Quality Management Systems (ISO, HACCP, BRC, FSIS, and regulatory standards).
- Conduct inspections, product sampling, and critical control point monitoring to ensure product integrity.
- Oversee abattoir, deboning, offal, dispatch, and storage operations, ensuring hygiene, Animal Welfare, and Food Safety compliance.
- Perform equipment calibration and microbiological/environmental testing (air, swabs, carcass samples).
- Verify raw materials, packaging, and chemicals for quality and regulatory compliance.
- Implement and supervise pest control programmes, ensuring effective treatment and accurate record keeping.
- Enforce strict Halaal compliance in line with Muslim Judicial Council Halaal Trust requirements and Islamic slaughtering principles.
- Supervise slaughterers to ensuring correct slaughter practices.
- Investigate and document non-conformances, recommend corrective actions, and liaise with relevant teams.
- Manage Halaal certification and export documentation, ensuring adherence to local and international requirements

Please note that only short-listed applicants will be contacted. Suitable candidates from designated groups are encouraged to apply.

Please Submit Your CV and supporting documents to:
erecruitment@meatco.com.na

CLOSING DATE

03 October 2025